



IFLA ASIA-PACIFIC
INTERNATIONAL FEDERATION
OF LANDSCAPE ARCHITECTS

IFLA ASIA PACIFIC CONGRESS 2023, TOKYO, JAPAN MEETING – MINUTES

Date : 15th November 2023, 0900 – 1245 hours (GMT+8)

Venue : Zoom Platform (Virtual), Tokyo, Japan (Physical)

Present:

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Absent with apologies:

Name	Designation	Organization	Email

S/N	Description	Action
	The Hon. Secretary called the meeting to order at 0900 hours.	
1	<p><u>PRESIDENT'S WELCOME</u></p> <p>President Monica Kuo welcomed attendees and expressed gratitude for the online session for three years. She introduced Bruno Marques, the current IFLA international president, who arrived at the airport half an hour ago. Kuo thanked everyone for their hard work.</p> <p>Ms. Kuo also shared Mr. Bruno Marques' trip to Kenya, Chicago, and Singapore and information about his itinerary.</p>	Info
2	<p><u>IFLAL'S WORLD PRESIDENT WELCOME</u></p> <p>IFLA APR's president, Bruno Marques, greeted attendees and expressed gratitude for the face-to-face meeting, apologizing for his recent arrival from Singapore. He stated that his goal upon taking over the presidency was to visit each region, understand its executives, identify key initiatives, and support the region's mandate. He expressed excitement about the region's unfolding and eagerly anticipates discussing it with all meeting participants.</p>	

DELEGATES INTRODUCTION

Monica Kuo introduced Chris Tidswell, who are both in the bus, and Kuang-Yu Wang as the honorary treasurer. She asked each county delegate to introduce themselves.

Prof. Dr. Misato Uehara introduced himself as a JLAU delegate.

Landscape without Borders Working Group Chair: Mr. Kiyohito Tamotsu, Chair of landscape architecture and board member of JLAU, welcomes the participants and expresses his privilege to host the meeting and facilitate the afternoon talk sessions,

Alessandro Martinelli, IFLA World EAA, Education, Academic Activities Chair, is currently in collaboration while taking over the place of IFLA-APR Working Group Chair for Communications and External Relations, Ms. Crystal Cheng Tze Ching, in the Pacific region.

Ruen Qing Wong introduced herself, being the interim for the EAA reporting to Alessandro Martinelli, implied gratitude for participants, and hoped for cooperation towards promoting education in landscape architecture

Delgate Matt Shihjen Chu gave his introduction as the Chinese Taiwan Landscape Architects Society (CTLAS) delegate.

Urdnella Nasadekh identified herself as the Indian Society of Landscape Architects' (ISOLA) official delegate.

As the current Chair for Professional Practice and Policy (PPP), Pamela Pagana gave a brief introduction.

Xiaodi Zheng identified herself as the vice secretary general of CHINA as well as the representative for the Chinese Society of Landscape and Architecture (CHSLA). Additionally, acknowledging Mr. Xuehui and Mr. Peng, two CHSLA observers. Mrs. Xiao, who is employed at the Department of International Collaboration.

On behalf of ILAM President Nor Atiah Ismail, Khalilah Zakaria announced herself as the honorary treasurer for the Institute of Landscape Architects Malaysia (ILAM).

Nam, the TALA Thailand Director, introduced himself and recognized the President of TALA Thailand participating virtually in the meeting.

Together with the observers, Norman Reto, the current president of the Philippines Association of Landscape Architects (PALA), and Vic Dul-loog, the co-delegate from PALA, Nappy Navarra announced himself as the country's representative.

	<p>Terence Tan of the Singaporean delegation presented themselves.</p> <p>VIRTUAL DELEGATES INTRODUCTION</p> <ul style="list-style-type: none"> - Debbie Tikao gave her introduction as the TUWI New Zealand Institute of Landscape and Architecture President. - Speaking on behalf of the Australian Institute of Landscape Architects, Katharina Nieberler Walker (AILA) - Priyanka Ranatunga from the Sri Lanka Institute of Landscape Architects (SLILA) spoke on behalf of the nation's delegates and SLILA President - Marcel Ewals, Speaking for MCI - Cathe Desiree Nadal, the Philippines' representative and the next honorary secretary of IFLA - Chris Tidswell introduces the Secretariat Committee, boarding the train with Damian Tangand on their way to the event. - Damian Tang, introduction as chair of Finance & Business Planning Standing Committee <p>JLAU TEAM MEMBERS INTRODUCTION</p> <ul style="list-style-type: none"> - Hero Quissam, one of the best landscape architect in Japan - Prof. Dr. Misato Uehara, researcher and landscape designer Yuta Masakane at Shinshu University - JLAU Staff: Hidetoshi Nishiyama, technical staff, media editors, landscape design magazine. 	
<p>4</p>	<p><u>COMMENCEMENT OF REGIONAL COUNCIL MEETING</u></p> <p>After the delegates introduction, Monica Kuo started the presentation by highlighting the IFLA 75th Birthday Celebration and giving a brief history overview. She presented the IFLA 75th. Ms. Monica Kuo, President of IFLA, presented the 75th Anniversary Green Book, emphasizing its importance and informative nature. She also provides IFLA's brief history and other information, as follows:</p> <ul style="list-style-type: none"> - There are 5 region in IFLA and each region has its own association in every countries - IFLA was established in 1948; history details can be found in the IFLA book - IFLA: The International Federation of Landscape Architects 	

- Founded in Cambridge, England, with Sir Geoffrey
- Jellicoe: was elected president in 1948 and represented 15 states from Europe and North America
- Today IFLA represents 78 national associations from Africa: the Americans, Europe, Asia Pacific, and the Middle East.
- Catharina Polak Daniels: Dutch representative and Chair of the Dutch Union of Landscape architects (1951–1952), with Brenda Colvin, who accompanied Ms. Catharina during their visit in Greece
- IFLA's 50th Anniversary: held in UK last September 1998

IFLA Working Group Members for the IFLA 75th Anniversary Green Book:

- Steffi Schuppel
- Alessandro Martinelli
- Tobiloba Akibo
- Hala Chmaitelly
- Ana Enriqueta Tejeda Sardi
- Luca Csepely-Knorr

PAST IFLA PRESIDENT:

- 1986–1990: Prof. Mihaly Mocsenyi (Hungarian)
- 2002–2006: Martha Cecilia Fajardo (Colombia)
- 2006–2010: Diane H. Menzies (New Zealand)
- 2010 - 2014: Desiree Martinez De Uarte (Mexico)
- 2014–2018: Prof. Kathryn Moore (United Kingdom)
- 2018 - 2022: Prof. Jame Hayter (New Zealand)
- 2022–Present: Dr. Bruno Marques (New Zealand)

The president, Ms. Monica Kuo, displayed images from the 1994 Alliance delegates' meeting at the IFLA Grand Council. She also mentioned taking part in the meeting of the great council. She also emphasized how crucial it is for every association to maintain its own archive.

The party in Nairobi celebrated IFLA's 75th birthday with a workshop led by current Mr. Bruno Marques. Participants discussed future plans as highlighted by Ms. Monica Kou.

The discussion points and activities during the workshop are as follows:

- Signing up different associations, such as UNESCO
- Utilizing media to provide individuals and society with a better understanding about IFLA
- IFLA APR aims to bring together landscape architects from 78 associations of member countries who fight climate change and conserve biodiversity with

	<p>sustainable nature-based design solutions.</p> <ul style="list-style-type: none"> - map created by the artist as a medium to increase people's awareness about IFLA aside from the published IFLA book and other publications. <p>CROSS- BORDER UNITY AND COOPERATION</p> <p>Monica Kou presented about the plan of IFLA in bringing together landscape architects from 78 associations of member countries who fight climate change and conserve biodiversity with sustainable nature-based design solutions.</p> <p>Some of these associations include the following:</p> <ul style="list-style-type: none"> - ISUH (International Society for Urban Health) - ICOMOS (International Council on Monuments and Sites) - IUCN (International Union for Conservation of Nature) - UNHABITAT - CELA: Council of Educators in Landscape Architecture 	
<p>5</p>	<p><u>CONFIRMATION OF LAST COUNCIL MEETING MINUTES</u></p> <p>Ms. Kou showed the minutes of the last council meeting and will provide more details, especially for the future. A discussion for constitutional changes was brought up in relation to setting up a vehicle company, a non-profit legal company to be registered in Singapore.</p> <p>The minutes of the last council meeting were approved as written with no edits.</p>	
<p>6</p>	<p><u>IFLA's FUTURE AND PERSPECTIVES</u></p> <p>IFLA President Bruno Marques talks about the key initiatives for the past 12 months and explains the two key points that the delegates must be aware of. Updates from the 2023 September Kenya IFLA World Meeting in Nairobi were also discussed.</p> <p>Monica Kou presented about the plan of IFLA in bringing together landscape architects from 78 associations of member countries who fight climate change and conserve biodiversity with sustainable nature-based design solutions.</p> <p>IFLA is a platform for local engagement and strengthening connections with the United Nations. The president highlighted the need to reestablish these connections, which may be delayed due to COVID-19, and emphasized the need to rebuild them with close</p>	

acquaintances who have fallen back.

He discussed reconfirming IFLA's partnership with UNESCO, the oldest partner since 1960, and forming a joint scientific committee on cultural landscapes with ICOMO, a long-standing collaboration. IFLA now secures new UN status after losing status in 2012 due to the lack of follow-up. The focus is on securing UN status and allowing access to affiliated UN agencies. UN HABITAT is IFLA's new best friend, and its location in Nairobi allows early onboarding with the council and congress.

IFLA's primary global work involves educating people and agencies like UN HABITAT on IFLA's actionable insights to ensure collaboration in policy drafting and discussion. US delegates must maintain close connections with UN ambassadors, participate in policy reviews with UN HABITAT, and ensure feedback-calibrated undertakings to effectively communicate global and local messages.

IFLA has signed the International Society of Urban Health, under WHO's jurisdiction, enabling it to gain access to the World Health Organization.

IFLA aims to participate in a global process, considering either continuing current activities or enhancing corporate governance to drive impact internally and globally. The membership expanded to 78 associations, with Egypt and Saudi Arabia joining recently, and now boasts 100,000 landscape architects.

The International Union of Architects joining the Circular Cities Summit in Singapore was established 1 month apart from IFLA, and a sister organization of IFLA simultaneously has to consider modification while considering resources to sustain change in the long term, which is common to all international federations.

IFLA currently employs a single executive secretary, which is potentially unsustainable in the long term. Mr. Marques suggests collective investment for IFLA members to provide services. The members are expected to be engaged and start increasing awareness and importance of landscape architect's role in human ecology, ecosystems, and climate change.

Key Points of the Discussion:

- Outward focus in terms of UN Agencies
- Scrutinizing Structure and Governance
- Increased awareness about landscape and architecture

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PRESIDENT'S REPORT

President Monica Kuo presented the most recent APR Congress in the past decades. She also shared about the Green Book. She highlighted IFLA regional, corporate, and YLLA members, as well as individual IFLA members across 14 countries.

She discussed details about IFLA and provided information as follows:

- APA, established in 1987, has 700 active community members and over 15, 000 contacts receiving news and updates about the federation.
- IFLA's APR is one of the largest non-profit organizations in the realm of landscape and architecture, with over 150 corporate members and 14 country members.
- IFLA is constantly pursuing professional excellence by transforming the landscape architecture profession.
- IFLA's first TALK & SHARE under the leadership of President Monica Kou. Talk & Share comprises a series of webinars that aim to enhance landscape education and encourage countries to develop unique educational programs suitable for their geographic locations.

Ms. Kuo highlighted details about IFLA's Talk & Share and provided other information as follows:

- 167.5% approximate average membership growth rate
- 1,430 submissions for annual prestigious awards
- 476 awards bestowed to deserving recipients
- Empowering each participants role in professional association
- Outreach events deepen collaboration
- LA Awards 2023: 19 awards categories, 397 project submissions and 233 award winners
- AAPME 2022: Asia, Africa and the Middle East
- YLAA Design Idea Competitions: Young Landscape Architects Alliance
- Cross-border networking through Circular Cities Summit
- IFLA signing up for MOU with UN Organization
- ISOLA actively seeks to become the host nation of the APR Congress in 2025.

IFLA's UPCOMING PROSPECT

- 2025 Proposal to be shared by Urmila Rajadhyaksha
- Election Result
- Company Registration and Constitutional Update
- 2025 APR Congress

SECRETARIAT REPORT & IFLA AAPME AWARDS

Marcel Ewals talks about this year's remarkable awards in terms of submission and provides the information as follows:

- Unprecedented 433 submissions, marking the highest number received in the past few years
- A total of 374 submissions recognized with outstanding quality
- 8 nominees for the LA Luminary Awards
- The majority of the awards coming from the China region
- Financial performance for the 2023 IFLA-APR LA Awards achieved the highest revenue to date
- Revenue for the 2023 LA Awards amounted to SGD 211,753.20, representing a substantial 15.3% increase from the 2021 LA Awards with SGD 183,678.56.
- Encouraging delegates and members to promote their region and make it a national focus, ensuring a significant return on investment for the awardee, and extending its global value.

IFLA's DATABASE AND REACH

MCI is part of the Swiss MCI group, which has global association managers as well as event management companies and corporate affairs organizations in various countries with 61 offices globally and has been associated with IFLA APR since 2018. MCI functions as follows:

- Manage secretariat members and committees, basic finance recording, infrastructure and IT
- Support the creative development of programs and activities through strategic thinking and advice.
- Project-based work, including awards, events, and webinars
- Partnerships in creation of the IFLA Community, other co-founding activities, etc.

RECOMMENDATIONS OR MOTIONS TO VOTE

Marcel Ewals from MCI proposes the following activities and improvements for 2024:

- Creation of task force to further develop and improve corporate membership services and values through budget allocation driven by volunteers
- Overhaul IFLA for updates and improvements with USD5,000 proposed budget
- for content development to allow monthly focus areas and media management for content writers, with an annual budget allocation of USD 15–20,000.

9	<p><u>2023 IFLA APR ELECTION PROCESS AND RESULTS</u></p> <p>An election summary was presented to the Secretariat Committee. The election results are as follows:</p> <p>IFLA-APR Executrive Committee Chair: President</p> <ul style="list-style-type: none">● Outgoing: Monica Kuo● Incoming: Chris Tidswell <p>IFLA-APR Executrive Committee Chair, Honorary Secretary (HS)</p> <ul style="list-style-type: none">● Outgoing: Chris Tidswell● Incoming: Cathe (Kate) Desiree S Nadal <p>IFLA-APR Executrive Committee Chair: Communications and External Relations (CER)</p> <ul style="list-style-type: none">● Outgoing: Crystal Cheng Tze Ching● Incoming: nandana Priyanka Ranatunga <p>IFLA-APR Executrive Committee Chair, Finance and Business Planning (FBP)</p> <ul style="list-style-type: none">● Outgoing: Damian Tang● Incoming: Terence Tan <p>IFLA-APR Working Group Chair: Landscape without Border (LWB)</p> <ul style="list-style-type: none">● Outgoing: Kiyohito Tamotsu● Incoming: Norman June Brito <p>IFLA-APR Working Group Chair: Climate Change (CC)</p> <ul style="list-style-type: none">● Outgoing: Claire Martin● Incoming: Paul Chan <p>Chris Tidswell suggested that the task force for corporate membership should be a subcommittee under FBP to reduce the amount of administration.</p>	

TREASURER'S REPORT

Eric Hsu, Treasurer of the IFLA, presented a summary of the financial reports, profit and loss statements, balance sheets, and projected 2024 budget, as well as its evaluation and analysis of IFLA-APR finance.

Based on the financial report summary from the financial data managed by the APR secretariat, it aims to provide better evaluation and analysis for better financial management to guarantee financial feasibility to support objectives or activities and ensure sustaining IFLA APR growth. Eric shared major financial information as follows:

2022 Profit and Loss Statement

January 1, 2022–December 31, 2022

- Gross profit of 219,775 from Awards income (153, 584), Membership income (76, 259), and Cost of service (10,068)
- Total expenses amount to 141, 712 from Administration and secretarial expenses (65, 355, 46%), Online service, software, and advertisement expenses (4, 204, 3%), office bank and utility expenses (1, 540, 1%), and APR program and events expenses (70, 612, 50%)
- Net profit overall based on the 2022 profit and loss statement amounts to 78, 063 SGD

2023 Profit and Loss Statement (on-going):

January 1, 2023–June 30, 2023

- Gross profit of 274, 923 from Awards income (153, 584), Corporate membership income (131, 407), and Cost of service (-10, 068)
- Total expenses amount to 185, 406 from Administration and secretarial expenses (95, 448, 51%), Online service, software, and advertisement expenses (4, 204, 2%), office bank and utility expenses (833, 0%), and APR program and events expenses (84, 921, 46%)
- Net profit overall based on the 2023 profit and loss statement amounts to 89, 516 SGD

Overall, based on the financial data of IFLA APR Finance, the highest revenue was accumulated in 2023, with a total income of 275, 000 and a net profit of 89, 513. Eric explained an increase of 30% between 2020 and 2022 in IFLA APR total income.

The finance evaluation also concludes an increase of 85% in corporate membership income between 2020 and 2022. There is also an evident increase in award income

between 2020 and 2022 of about 16%.

The projected 2024 budget presented by Eric Hsu includes the following information:
information:

- Gross Income amounting to 254,000
- Total Expenses of 194,005
- Net Profit of 59,995 SGD

Eric Hsu ended his presentation by expressing the need for more members to generate income to boost IFLA APR finance even more.

Monica Kuo added that most of the revenue came from awards and corporate membership. She stated that, despite the income increase, there was an upgrade in MCI operations, communication, and education.

Due to the additional expenses in facilitating two-way meetings, both virtual and face-to-face, due to the pandemic, Ms. Kuo is thinking about upgrading knowledge, skills, training, or workshops for the next term to best utilize the income or expenses and produce long-term quality programs that can contribute to international society.

STANDING COMMITTEES AND WORKING GROUPS REPORT

EDUCATION AND ACADEMIC AFFAIRS (EAA) REPORT

Wen-Shan Huang, Interim Chair of the Education and Academic Affairs Committee, presented IFLA APR EAA's objectives as a diverse team of landscape architects and landscape architecture professors. Ms. Huang highlighted the key activities of the EAA as follows:

- Activation of the Volunteer Network by collecting volunteer's profiles with personal information
- APR Landscape Architecture Education Program Survey with provisional results available in basic geolocalized format (<https://bit.ly/3OGMI1lo>) and with 240 programs surveyed and information on China, Korea, and Malaysia progressively added
- Recognition and Accreditation Activities: The EAA Committee has received provisional accreditation in accordance with the August 2023 Accreditation Report on IPB Bachelor of Landscape Architecture. The accreditation procedure by IFLA-APR is now in discussion with Chinese Culture University and Fu Jen Catholic University in Taipei.
- Strengthening academic exchanges and cooperation to build an educational cooperation mechanism, trigger international exchange of scholars for short-term teaching programs, and scout and promote international conferences in the regions.

IFLA APR EAA KEY ACTIVITIES FOR 2024

- Complete Asia-Pacific landscape Architecture Education Program Survey
- Implement Asia-Pacific Landscape Architecture Education Programs Recognition
- Active IFLA EAA Working Groups and activities, opening to interinstitutional collaborations.

Other working wish list include continuous tracking and updating of the IFLA APR Landscape program census, recognition and accreditation activities, and establishing the APR Landscape Architecture Education index map.

Khalilah Zakaria from ILAM stated that if it's possible for countries that have accreditation programs to get co-accreditation from the IFLA APR system for Malaysian programs, it has to be submitted to the Ministry of Education and to ILAM for recognition.

Alessandro Martinelli from CTLAS answered that if one member of the association

provides a recognition, it is equivalent to the official recognition regionally and globally. If the government provides recognition and the member association does not, there is a need to further assess.

For countries where there is no member association, a working group dedicated to harmonizing the various recognition systems will be reinforced. He added that recognition is the validation of the curriculum, and accreditation is the validation of the program and the outcome, which relates to the capabilities of the alumni, facilities, and students, which has stronger value in terms of mobility and its impact on mutual professional recognition.

Mr. Martinelli mentioned that after the accreditation next year, they will review the process and gain one member's association or country to pilot three or four programs together.

PROFESSIONAL PRACTICE AND POLICY REPORT (PPP) REPORT

Pamela Pagana , from PALA, stated that PPP committee focuses on connecting with different landscape architecture professionals and young people through their 15 - years Landscape Architecture RoadMap

The discussion points include PPP activities, events, and programs, and other information is provided as follows:

- IFLA APR Awards Coordination Meetings
- IFLA Working Group for Global Professional Recognition
- Advocacy to enhance strong partnership and actively support and promote other projects by PPP Working Groups like IFLA Talk and Share Program
- Establish a 15-year Landscape Architecture Road Map
- Create a Directory of Professional Practice Committee Heads

3 KEY ACTIONS OF PPP

- Communicate by continuing the IFLA APR Talk and Share advocacies, holding different Focus Group Discussions, and sharing beneficial information to enable promotion and connection worldwide
- Collaboration by enhancing connection with IFLA Young LA Alliance and IFLA APR Professional Practice and Policy Forum
- Contribute via IFLA APR website proposal and establish a community platform

Mr. Alessandro inquired about the development of the member association, and Pamela suggested that IFLA could be a better platform for sharing initiatives applicable to other countries' landscapes and architectural progressions. Nappy from PALA added that the agenda includes discussions on mutual recognition of regional practices and professional

	<p>mobilization frameworks.</p>	
<p>12</p>	<p><u>IFLA WORLD CONTRIBUTIONS PROPOSAL</u></p> <p>Kiyohito Tamotsu discussed Talk & Share related to living with disasters. He presented the significant contribution of landscape architects, garnering positive feedback from eight countries and two more, which are now acknowledging the impacts of landscape architecture, particularly nature-based solutions for living with nature.</p> <p>Tamotsu also shared talks with the Palau leader concerning solutions for irrigation. He presented a picture of the after-human care for people in Tonga and mentioned that he is in contact with people and leaders for solutions and working with organizations to help the regions.</p> <p>The IFLA APR special Talk & Share sessions, which will commence in the afternoon, were also highlighted, along with acknowledging the other delegates.</p> <p>Ms. Kuo confirmed from Tamotsu that there are four individual members who have joined. Mongolians expressed interest in joining IFLA and potentially increasing awareness about its value, as agreed upon by IFLA APR President Bruno Marques.</p> <p>The discussion emphasized Vietnam's insufficient landscape programs and the country's growing tourism and infrastructure, highlighting the need for increased IFLA awareness across borders.</p> <p>The 2004 tsunami disaster highlighted the need for landscape architects to effectively manage financial resources and offer essential assistance in reconstruction plans.</p> <p>Mr. Alessandro asked Mr. Bruno Marques about advocacies for countries needing support, including consolidating education recognition programs, mutual recognition profession platforms, and MOUs for resource access. He also inquired about strengthening landscape advocacy and cross-border groups.</p>	

Mr. Bruno talks about establishing education programs to educate landscape architects efficiently and bring them closer to IFLA through an incremental approach.

The majority of contacts are made at random, like the time Bruno met a Cambodian professional in Singapore who was involved in design and urban planning. Bruno sought to guarantee that those nations had legal protections for the profession. He added that the majority of these modifications are taking place in nations like Africa, where architectural styles and construction rules are evolving.

The primary goal of IFLA as a whole must be to provide a space or platform where everyone can connect, and strategies are crucial in teaching people about landscape architecture.

CLIMATE CHANGE AND BIODIVERSITY WORKING GROUP

AILA's Claire Martin, who served as chair for 3 years, underlined the necessity of the accomplishments made by the working group on climate change and supplied the following information:

- Knowledge Sharing
- Climate and Biodiversity
- IFLA Climate Action Commitment
- IFLA Newsletters
- Climate Leadership
- Case Studies
- IFLA Knowledge Hub

Claire discusses fortifying ties with the UN and fostering ties among other nations and geographical groupings, particularly diversity connections.

IFLA's call to action, which was formerly focused on regional submissions, asks various nations to submit case studies. Out of the twenty portions, six were signed.

Additionally, she discusses the notion of requiring case studies of 100,000 landscape architects to participate as global citizens in order to reduce planet warming.

The APR biodiversity climate group is increasing awareness through newsletters, and the secretary is getting greater support. Claire also gave the following presentation on the climate change group's proposals:

- Call for Nominations
- IFLA Climate Action Signatories
- Software Platforms
- Website
- Administration

	<p>Claire also introduced their team members and group meetings to a knowledge portal as an entry point to landscape architecture. She also discussed the goal of the organization, which is to facilitate mobility while advancing and accelerating knowledge.</p> <p>Claire explained that the group's goals are to create case studies, research projects, jobs, universities, and technical information while also exchanging knowledge with a variety of audiences, including politicians, clients from the private and public sectors, funding partners and supporters, landscape architects and professionals, members of civil society, students, and young people.</p> <p>By bringing everyone together in a geolocated data base, the knowledge group aimed to try building a website that links to other websites rather than trying to replicate websites in order to amplify the voices of landscape architects and focus more on accelerating knowledge and supporting mobility, which is crucial in climate change contacts.</p> <p>Claire gave links to websites that they are compiling and asked if it would be possible to have a single website with all of the information together to improve awareness of landscape architecture.</p> <p>In order to start the program, the team divided the project into phases and began to compile connections to websites that sought to produce or develop functions and content:</p> <ul style="list-style-type: none"> - Documentation and display of pre-existing web material via search engine optimization of the existing landscape architecture websites, website classification, and hyperlink visualization on an international map, - Making functionalities flexible through thematic search functions, cooperation with existing platforms, and empowering the exchange of information. <p>Claire clarified that strengthening has to occur both inside and outside of the region. She declared that assistance is required and that she would want to see this effort shown internationally. In order to maybe give additional support and leadership and have an effect on the area, she said that the APR would love to assist this initiative in the same way.</p> <p>Ms. Monica Kuo stated that Claire had worked for so long that she communicated her desire to pass it on to the next generation despite holding the position of chair.</p>	
<p>13</p>	<p><u>SHORT BREAK</u></p> <p>The FBP and CER reports will be discussed after the group adjourns for a brief 10-minute break.</p>	

IFLA APR PLAN OF OPERATION

The second item on the agenda, which dealt with IFLA's operational strategy, was discussed and approved.

Damian Tang is the chair of the Asia Pacific Region's Finance and Business Planning Standing Committee. He gave the same information from the EXCO meeting in October of last year. The report gives a summary and conclusion of the major accomplishments, goals, and benchmarks accomplished throughout the FBP's six-year (plus two-year) mandate. Under Damian's direction, the committee worked to expand and innovate while also changing the economic conditions in the region.

Damian also emphasized in the presentation the following accomplishments and projects of the Asia-Pacific Region's Finance and Business Planning Standing Committee:

- Strategic Business Plans: In order to direct the financial expansion of the area, FBP concentrated on creating a solid and durable business strategy by guaranteeing financial stability and encouraging innovation and growth, the plan has laid the groundwork for the region's long-term prosperity.
- Awards Program: Since 2018, FBP has been instrumental in the introduction of two esteemed regional awards programs. This program raised the standard for excellence and recognition in the community by recognizing exceptional achievements made within the profession.
- Corporate Membership Drive: Driving corporate membership with meaningful interaction is one of the FBP's key performance indicators. With the help of the rewards program, the corporate membership drive was effectively carried out, leading to a significant rise in corporate members. This accomplishment has increased FBP's support and involvement in the industry.
- Circular Cities Summit: By working together, the Regional Professional Outreach was able to bring together a diverse range of experts on an international scale. Damian's concept became worldwide when the Circular Cities Summit was launched. This historic occasion brought together IFLA and regions from all over the world, fostering intellectual interaction and advancing the field of landscape architecture internationally.
- Digital Transformation: FBP promoted the implementation of advanced digital procedures, such as digital certificates and an app for accounting approval, that simplify operations in collaboration with the secretariat. This development in technology guarantees that financial management will always be prevalent and effective.

- Legal Entity Processes: FBP collaborated with EXCO and Honorary Secretary Chris Tidswell to complete intricate processes as the foundation for developing the IFLA Asia Pacific region as a legal body, boosting regional authority and governance.

Damian noted that when he took over as chair, he focused on making sure that the committee remained stable so they could offer it back to the members. This entails ensuring financial stability and aiming for effective utilization of its finances to allocate money and reassure members by contributing back to its members in terms of activities. He also talked about creating meaningful engagements and ways to execute actionable insights with a feasible budget.

He also discussed the challenges they had when showcasing the project. He said that they take into account quick transactions when making decisions through digital transformation, in addition to the support and guidance from MCI. He underlined that MCI, who works in the background, is the recipient of this labor. He said that he collaborates closely with MCI and takes the initiative to find ways in which this might benefit the organization.

Damian Tang gave more details on the achievement of the FBP aim, including the following:

- Financial Stability: During his administration, Daiman made sure the area had a solid financial base.
- Excellence: The regional awards program surpassed all objectives by attaining high levels of industry involvement and honoring exceptional efforts within the profession.
- Global Impact: By bringing together IFLA and regions from all over the world to promote the profession globally. He added that the Circular Cities Summit became a symbol of its international reach.
- Efficiency: digital transformation, increased operational effectiveness, reaching goals for simplified procedures, and better financial management are FBPL's main focus.

Some of the milestones reached by FBP were also shared, with details as follows:

- Creation of the Awards Program: The regional awards program's effective introduction was a major turning point in the field of excellence recognition.
- A significant rise in corporate membership resulted from the expansion of corporate membership, a development that strengthened industry support.
- International partnerships reached a significant milestone through global collaboration.
- Digital breakthroughs signaled a turning point in the adoption of technology for

	<p>operational effectiveness.</p> <ul style="list-style-type: none"> - At the IFLA World Council Meeting in Nairobi, legal entity status achieved a significant milestone by paving the way for regional autonomy. <p>Damian also discussed the FBO's recommendation that he continue as the Awards program's advisory chair to facilitate a seamless leadership change and protect the distinguished programs' continued expansion and success.</p> <p>Additionally, he said that the trust of the EXCO and the Regional Council in his leadership sincerely humbles him. As the Chair of the IFLA Asia Pacific Region Advisory Board, he is committed to upholding IFLA APR by promoting excellence, maintaining financial stability, and setting the region up for future expansion and worldwide influence.</p>	
<p>15</p>	<p><u>COMMITTEE TERMS OF REFERENCE</u></p> <p>Damien talked about the International Federation of Landscape Architects Asia Pacific's terms of reference. The presentation centers on the purpose and scope of the IFLA APR Advisory Board, a strategic advisory group that offers ideas, direction, and recommendations about matters relevant to the advancement and credentials of landscape architecture in the Asia-Pacific region. To further IFLA's objectives and mission in the region, the Advisory Board is essential to its success.</p> <p>The report outlined the advisory board's terms of reference. The report suggests the Terms of Reference for council approval by the IFLA APR Advisory Board. The study emphasized the main goal and purview of the Advisory Board, which is to serve as a strategic advisory body offering advice, counsel, and recommendations on issues relevant to the advancement and growth of landscape architecture in the Asia-Pacific region.</p> <p>Damian provided information about the staff members who possess knowledge and experience in the fields of landscape architecture, urban planning, environmental design, and other related areas. The IFLA in the Asian Pacific Region has appointed these members based on their capacity to support its strategic objectives. The presentation featured additional details about this member, including the following information:</p> <ul style="list-style-type: none"> - Past IFLA Presidents or other prominent persons who have held leadership positions within the organization in the past and have invaluable knowledge of the organization's development - Ex-officio members are individuals who the organization deems significant to its strategic aims. These people may include, but are not limited to, prominent stakeholders, government representatives, and representatives of pertinent institutions. - As a regional representative for several Asia-Pacific areas, they guarantee a thorough and inclusive representation of the landscape architecture community on the board. 	

Damien proceeded to go over the Advisory Board's responsibilities and tasks in further depth, saying as follows:

Strategic Guidance: Offer strategic counsel on important landscape architecture-related issues in the Asia-Pacific area and share knowledge of current developments, challenges, and opportunities in the industry.

Regional Advocacy: Encourage an inclusive and collaborative atmosphere in the Advisory Board

Strategic Liason: Serve as a point of contact for IFLA representatives, the Advisory Board, and IFLA leadership in order to coordinate regional efforts with the overall objectives of the organization.

Additionally, he presented important information regarding the terms of reference for the leadership position of an advisory board member and encompassed the following details:

- The terms of office for members of the Advisory Board, including the chairman, are two years, renewed upon mutual consent and the continuance of their professional alignment with IFLA's objectives.
- The Executive Committee leads meetings twice a year, and extra sessions are called as necessary to handle pressing issues.
- The board members and the chairman will not be paid. If the chairman and the board members serve the organization or provide a significant amount of time, they may be eligible for fair remuneration or prearranged incentives, contingent upon the executive committee's permission. The organization will pay for all of the chairman's or board members' travel and representation costs when they carry out their official obligations.
- The Terms of Reference stated an agreement allowing for amendments that are subject to consensus among Advisory Board members and approval by IFLA's governing body. This clause permits flexibility in responding to changing requirements and situations.

The motion to approve the Terms of Reference for the Asia Pacific Region Advisory Board of the International Federation of Landscape Architects (IFLA) was made after the presentation. Damian recommended this board be established to provide a strong foundation for the efficient operation of the IFLA Asia Pacific Region Advisory Board. He suggested that the council accept and appoint a representative.

The advisory board is important to the organization since it consists of individuals with long-standing experience and skill in the business world, such as the finance, legal, or marketing teams, who assist in ensuring that the organization's strategic goals are

	<p>aligned.</p> <p>It was questioned if the Advisory Board could potentially be included in the constitution, even though it isn't currently stated. Damian said that while it is possible, it will depend on how well it can be adjusted. For the time being, though, provisions will suffice, even though they aren't currently stated in the constitution.</p> <p>Monica Kuo said that more information is required before approving the proposals, including the number of members or individuals required and the rationale for presenting the proposal to the landscape profession before it is considered and listed in the IFLA's Constitution.</p> <p>Bruno Marques, the current president of IFLA, said that it was a very worthwhile endeavor that required input from outside sources in order to assess the effectiveness and efficiency of the selected option or action. Bruno granted his approval to proceed with the advisory board.</p> <p>Concerns about the cost or restrictions on the issues that can be brought before the Advisor Board, as well as the requirement that these restrictions and guidelines be included in the TOR. Damian made it clear that while the Advisory Board seeks to offer practical answers and alternative strategies, it will never be able to overrule the council's and EXO's decisions.</p> <p>The advisory board motion was accepted.</p> <p>Proposers: Damian Tang and Bruno Marques</p> <p>Second: Alessandro Martinelli</p>	
<p>16</p>	<p><u>IFLA APR WORLD COUNCIL 2023</u></p> <p>The IFLA APR Council 2023 talks were led by Alessandro Martinelli on behalf of Ms. Crystal Cheng Tze Ching, who was unable to attend the meeting due to a personal issue. He mentioned the difficulties facing the Chair of Communication and External Relations, CER, and provided the following information:</p> <p>The two main issues are poor communication within IFLA APR, difficulty contacting national associations and delegates (currently seeking solutions after unsuccessful outreach that frequently involves phone calls), and poor content creation that did not increase traffic or engagement.</p> <p>He highlights the excellent job Ms. Cheng does in running newsletters, social media channels including Facebook and Instagram, and webinars. The IFLA website is now easily accessible, featuring well-curated content and thoughtfully included visuals.</p>	

Talk & Share webinars are an effort spearheaded by Monica Kuo that began at the regional level and will soon expand globally. Alessandro also mentioned that up to 500 people from 80 different countries have watched the webinar.

Private firms that specialize in media and journalism were subcontracted to work with the World CER to drive IFLA's influence. He mentioned that there is an ongoing social media initiative that will eventually become an annual program, which is presently running for a total of two months. Information was also provided regarding the activities of IFLA's social media program, including:

- Oral histories and interviews with delegates and other pertinent locals are included in the content research.
- newsletters that highlight significant monthly occurrences and solicit outside contributions
- Twice a week, Facebook and Instagram engagements should be held with two lines of the most recent or historical-themed content.
- Coordination, reciprocal support, and reposting with IFLA World CER and other CER initiatives
- promoting social media and taking an active stand with journals, webzines, and internal media in the industry.

The conversation continued throughout the following part of the meeting, during which Bruno Marques provided more information regarding the global gathering in Kenya. He presented the following information and discussed the main topics discussed at the APR Regional Council:

- Anticipated reorganization of the international working groups, committees, and IFLA
- How the IFLA APR region is involved in the current transformation
- Acceptance of the Bachelor's Program, a Global Recognition Program for Landscape Architecture Education.
- Membership fees and allocation between regions and IFLA World.
- The current IFLA constitution, which was created through a recall of the organization's bylaws and constitution between 2012 and 2014, stipulates that once a region becomes a legal entity, it is entitled to budgets and business plans. Additionally, IFLA will reimburse the region for a portion of its earnings, allowing it to concentrate more on its projects. Concurrent agreements with IFLA America, Europe, and, as of late, Asia Pacific.
- The IFLA is in talks with the ethical council about gradually diversifying income constraints in order to lessen its reliance on membership revenue. Besides, giving the dews to the region immediately may bankrupt the organization.
- Education Recognition, in collaboration with IFLA, holds an accreditation and registration program (V2) that has been in operation since 2018. The regional recognition program serves as the foundation for the global recognition program. In

In the event that a member does not have access to a regional recognition program, they may still explore global recognition programs; however, only bachelor programs are recognized for genetically lethal conditions, and no recognition or assistance is offered.

Mr. Herman George talked about the committee's model. He explained that fees for the regions will be collected for the first year, with 50% going to the region for the second year, 70% going to the region for the third year, and 30% going to IFLA World. By doing this, the program will be sustained, and both parties will be able to adjust to the new structure. He said that NGOs and IFLA World would need to talk about this model.

Chris Tidswell confirmed the information, which restates the predicted gains for IFLA APR and IFLA World for the quarter as a percentage or breakdown. He said that if there are any more questions from the group, a motion to approve the proposal would be passed.

Damiian Tang expressed his thoughts about considering the model, yet he proposed starting with 0%–20% instead of 0%–50%, which is a huge leap. He stated that starting off with 0%–20% allows you to determine your limits and helps you manage or squeeze in once faced with issues or roadblocks. He explained that considering such figures will give you a cushion if there are potential losses.

Bruno Marques approved of the suggested 0%–20% and asked that the plan be sent back to the Treasury with consideration for the estimated budget and comments regarding the suggested 0%–20%.

Herman George offered his input and outlined the proposed geographical shift for the new NGO. According to the estimated division between IFA World and Region, he needs to choose how to handle the suggested proportion. The current projects about fee collection and voting were also discussed. Additionally, he noted that practically every member pays their dues late.

AILA delegate Claire Martin spoke about her perspective on Bruno's statement that it is illogical to have limited resources while cutting financing for the global body. She said that IFLA World appears to have benefited less than their region based on the balance sheet from the Work Congress.

Due to the region's greater incomes than IFLA World, fewer activities and projects are likely, necessitating revenue diversification. Nonetheless, the council's 2018 decisions to reclaim the region for those costs must be respected. IFLA World has to reorganize its objectives and figure out how to fund initiatives. Bruno expressed his concerns about IFLA World receiving new revenue strings, saying that this might jeopardize the region's financing source. It was acknowledged by IFLA World that the regions needed a place to work and coexist.

Bruno concurred that changes to the system are essential for sustainability, while Damian Tang suggested reviewing regional corporate governance efforts. the idea of starting a

financially supported project-based strategy. A portion of the causes that IFLA World currently holds for the region must cease, reverting them to the regions.

Back then, there was discussion about certain regions not having the resources to fund programs. Discussions on the incorporation of legal companies with fundamental funding, besides the obstacles faced in the past and the steps taken to resolve them, were also discussed. A few countries were also in dire need of financial assistance.

In order to achieve equilibrium, responsibility must be dispersed to enable effective financing or financial management. Examining IFLA's sponsorship program will set the stage for evaluating its sustainability promotion scheme.

In order to address challenges in collecting IFLA dews, IFLA World takes into consideration the varied scale for different income groups in different nations. For example, Vic said that the Philippines struggled to collect IFLA dews, reflecting the opinions expressed by certain groups.

Herman's observations about the distinctions between high-, medium-, and low-income-producing nations are added to the pricing schedule. Bruno advises being accessible to members so they may work and help if any member association is having difficulties or if the purchase index power of the World Bank is taken into consideration.

If members fail to pay during the year, IFLA may adjust based on the total number of paying members. According to Vic's opening statement, the problem lies in the price structure. He also said that several associations are making the payment of association dews optional. Certain associations pay their IFLA dews in addition to the association dews. It has remained possible to improve the way it is clustered based on income bracket, he continued. He conveyed optimism that the process would take into account confirming each association's ability to pay its IFLA dews.

Chris said that a motion on the recommended payment of IFLA dews may be passed. According to Chris, it's critical to make sure that everything is in line with the IFLA Constitution, which expressly states 70/30. According to him, good administration involves adhering to statutory requirements and amending the constitution. Chris recommended that the plan be taken into consideration and discussed at a separate meeting.

OTHER BUSINESS

Bruno Marques talked about the two MRUs that IFLA has signed, one of which is the Circular Cities Summit, which IFLA signed on November 14. The goal of the ICS, which was signed last year, is to continue investigating potential conferences and key initiatives. Additionally, he discussed the fascinating effort known as ACE, or Accelerating City Equity, which focuses on public health and environmental rehabilitation.

IFLA has participated in several ICS projects, one of which is located in Nairobi. He talked about cooperation and fostering relationships among people by attending conferences and forming a working group that will support organizations.

Together, IFLA and UN-Habitat are drafting policy documents to participate in the agency's events. Bruno invites delegates to discuss the actions they would like to take to work with the UN.

Together with the International Society of City Regional Planners, the World Federation of Engineering Organization, and UIA, which withdrew at the last minute, IFLA signed up for the Circular Cities Summit. According to Bruno, the main consensus amongst these three largest environmental organizations is related to initiatives that they will support.

He announced that the Circular Cities Summit 2.0 is scheduled for the following year. The opening of the event may provide an opportunity to present IFLA's work as a professional and group organization.

The UN environmental program is being extended as part of MRUs in motion. Bruno reported on swift discussions with the Buildings and Green Infrastructure Network, but no specific projects were mentioned.

During the meeting, there was clarification of the partnership between IFLA and UN-Habitat. Alessandro discovered that UN-Habitat offers training services that are subsidized. Delegates or association members are regarded as the points of contact between NGOs and UN-Habitat under the MRU that IFLA signed with.

The UNHabitat Professional Forum comprises more than 250 non-governmental organizations operating globally, ranging in scope from local to regional to internal. It is via this network that the UN General Assembly will be given proposed measures. The International Landscaping Convention was one of the actions that was agreed upon and is regarded as one of the main initiatives for the ensuing five years. As stated, the network expressed interest in connecting with its national members.

Since it will raise the value of IFLA and enable governance to link with UN-Habitat as the service provider, the MRU with UN-Habitat is vital for the members' access. It's also a means of adding landscape architecture professionals to the team.

The discussions on the Singaporean IFLA APR registration process were brought up, every member nation and delegate had the chance to vote and get approval. As the

registration body in Singapore, Akrah is now gathering data from its current and former leaders regarding directors and EXCO members. According to Chirs Tidswell, given our progress, we at IFLA may potentially have a new registered company in Singapore in the near future.

Chris talked about plans for the future and mentioned that the group may discuss such perspectives offline with precise scheduling.

PALA acknowledged the members who worked on the proposal's preparation as they gave information on the proposed specifications for landscape architecture. Although the specifications are common, the recognition is unique and comparable to that offered by IFLA.

Professional advancement, specialization avenues, and recognition and accreditation transfer systems never seek to change the system of the country but rather offer advantages to nations that have been acknowledged by IFLA APR in place of cross-border operations.

Fees may be imposed by IFLA APR, and it may create a sponsored program with corresponding funding costs, identical to approved IFLA APR. Additionally, this program gives the members the ability to practice abroad. The goal is to address the career progression recognition procedure at the next conference.

It is anticipated that the Terms of Reference will formalize the procedure for the first quarter of 2024, providing a framework and rules for the committees and working groups. During the discussion, a motion was approved to acknowledge career recognition and accreditation while also permitting other members to accept or take part in the program.

<p>18</p>	<p><u>MOTION 6 - IFLA APR “Operations Plan”</u></p> <p>Chris presented some updates and information related to updates and details on the IFLA APR Operations Plan. The specifics of the conversations consist of:</p> <ul style="list-style-type: none"> - IFLA APR doesn't have a defined operations plan calendar - The 2021–2022 IFLA World Operations Plan is accessible. - Operations plans are excellent, but they only need to be utilized for prioritizing tasks like communicating strategic information and other aspects that need to be tracked against the yearly budget. - The report was accepted by the council, and the discussions included: - IFLA APR does not have a formal calendar for operations. - IFLA World Operations Plan has their 2021–2022 Operations plan - Operations plans are good business and just need to include items like communication, promotional, and other details which must be tracked against the annual budget - The council approved the report with no motion to vote 	
<p>19</p>	<p><u>MOTION 7: IFLA APR BUDGET</u></p> <p>Chris Tidswell delivered the presentation of the IFLA-APR Budget for the upcoming fiscal year, which was derived from the detailed report that included estimated revenue, costs, and profit. This year, funding for strategic opportunities has been allocated according to the distribution of committee and working group appropriations. Additionally, he managed initiatives that generated revenue and provided finance. Damian's proposed budget for the advisory board has to be included, as recommended by Monica.</p> <p>The Recreation Accreditation Program's budget must be given to the Executive Committee, but before it can be approved, it must be evaluated in conjunction with other programs to determine which ones require funding and how much.</p> <p>Comments were given on the budget's estimate and distribution, including Damian's suggestion to allocate an emergency fund. Claire echoed Tjios's idea and mentioned rolling over the budget to achieve flexibility. In response, Chris cited the established policies, which include directing the budget to other committees for financing. Damien shared more information on the allocation of strategic management, specifically the tracking of turnover frequencies and returns.</p> <p>According to Monica Kuo, to maintain stability, IFLA utilizes between 12% and 16% of the prior net budget from prior years.</p> <p>He enumerated updates on the Jobs Dashboard, emphasizing the achievements of the respective countries to deliberately boost accessibility, interaction, and the opportunity</p>	

	<p>to highlight IFLA's landscape architects. It is essential to recommend allocating funds to develop an IFLA-APR Job Dashboard. In addition, the project suggests time, energy, and budget allocation. The motion to accept Job Dashboard's first setup was made, and the committee agreed to adopt it. However, the terms and conditions, fees, and contracts must be taken into consideration, and the relevant leadership body is expected to review and approve them in the first quarter of 2024.</p>	
<p>20</p>	<p><u>MOTION 9 - NEXT MEETING AND 2025 PROPOSAL</u></p> <p>India's intention to host the 2025 ILA APR and a brief history of ISOLA were the topics of Urmila's remarks. She outlined the benefits of choosing Mumbai, India's Jio Coventikon Center, as the location. The subject for the aforementioned event is "Growth Paradox: Rethinking Landscape," with justifications offered. Additional information provided is as follows:</p> <ul style="list-style-type: none"> - For the three days, a program framework was given. - Presented the list of Indian and international speakers. - The topics of networking and exhibition were also brought up, in addition to necessities for the occasion. Details regarding recreational tours - Side events: pre- and post-conference tours - Regional Tours and the local chapter of ISOLA's competence - Government agencies, national funders, and innovators are examples of partners and donors. - Promotion and marketing initiatives like conferences, in addition to the trips - Arrangements for operations and logistics - The first financial estimate needed to make the events possible is considered. - Delegates' opinions about the costs of the event in question 	
<p>21</p>	<p><u>CLOSING OR ADJOURNMENT</u></p> <p>As there were no more topics for discussion, Chris Tidswell formally thanked the participants and adjourned the meeting at 1245 hrs.</p>	

